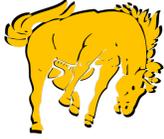




***In-Person Instruction and Continuity of Services Plan  
Lisbon Public School District***

Lisbon School District

Updated August 9, 2021

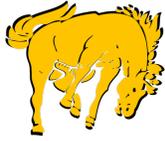


# LISBON PUBLIC SCHOOL

## *Assumptions & Assurances*

### *Lisbon School District Believes:*

- Every student should have the opportunity to engage in learning, regardless of the spread of COVID-19 in our community.
- Schools have a vital role in providing safe environments for students, focusing on both social-emotional and physical health.
- By working together with educators, staff, health care professionals, parents, students, and community members we can solve most challenges.
- Our district will make decisions based on the most current guidance from local, state, and national; health care officials.
- The Lisbon Board of Education's goal is to continue a 5-day in person learning model all year.
- Our School Board will ensure our plan meets the needs of our students, educators, staff and community.
- We will consult with Ransom County Health to ensure we are aware of current COVID-19 protocols.



## **COVID-19 Response Team & Coordinators**

This organizational structure was created to assist in the development and monitoring of the “In-Person Instruction and Continuity of Services Plan”. This structure identifies leaders and guiding team members that will serve as a voice in how the district responds to COVID-19 during the 2021-2022 school year. This plan is designed to address the issues of starting schools as well as provide a nimble and responsive process to address issues that may not be recognized today.

### *OPERATIONS – Superintendent/Business Manager*

- Facilities
- Transportation
- Food Service
- Health Service
- Budget
- Staff

### *INSTRUCTION – Building Principals*

- Curriculum
- Technology
- Special Education
- Student
- Teacher
- Mental Health
- Professional Development

### *COMMUNITY RELATIONS / COMMUNICATION – Superintendent*

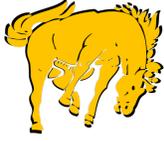
- Students
- Parents
- Teachers & Staff
- Board
- Community

The three components have been identified as key operational teams that consist of multiple departments. Each operational team will ensure normal school district operations and address challenges as they arise.

## **COVID-19 Building Level Coordinators**

Each school building will have an identified COVID-19 Coordinator in partnership with the school district superintendent who will be responsible for the health and safety preparedness and response planning. Coordinators will make themselves available to the NDDoH 24 hours a day/7 day a week to respond to phone calls from public health. The coordinators will report cases of COVID-19, found in the school setting to local health officials.

The school building principal will assume the role of building level coordinator in all Lisbon School District school buildings. If the coordinator is unable to be reached, the secondary contact will be the school superintendent.



# LISBON PUBLIC SCHOOL

## Phases

During the 2021-2022 school year, Lisbon Public School District will operate in the new normal.

<b>Lisbon School District Response Matrix</b>	
<b>New Normal</b>	
Instructional Model	 Traditional Learning

## Instructional Models

The instructional model used by the district will be a traditional learning model. Unless the governor enacts an executive order to modify instructional learning models. The superintendent will notify the Lisbon School Board with updates about its traditional learning model.

## Traditional Learning



All instruction is delivered in-person with some building and group modifications. Teachers and students maintain a normal daily schedule. Safety precautions are implemented to enhance staff and student safety.

*\*Family choice is not available for virtual learning.*

## Health and Safety Guidance

The district strives to provide a healthy and safe environment for all who occupy our schools. The following guidelines are intended to provide a framework for the district's response to COVID-19. Lisbon Public School District will coordinate with Ransom County Health to provide resources to students and families to provide safe hygiene practice in the home.

## Resources

ND Department of Public Instruction

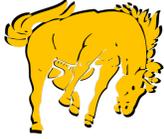
<https://www.nd.gov/dpi/familiescommunity/nddpi-updates-and-guidance-covid-19>

ND Department of Health

<https://www.health.nd.gov/diseases-conditions/coronavirus>

Center for Disease Control and Prevention

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>



## ***Best Intentions***

Despite taking every reasonable precaution, there is not guarantee that our school's will be without risk as it relates to COVID-19. The virus may be present on our buses, in our classrooms, and at our activities. Our actions, as outlined in this plan, will not prevent any student or staff member from being in contact with the virus.

## ***Protect Yourself and Others***



### ***Wash Your Hands Often***

- Wash with soap and water for at least 20 seconds especially after blowing your
- nose, coughing, or sneezing.
- If soap and water are not available, use hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Students are encouraged to wash their hands once throughout the day.



### ***Avoid Close Contact***

- Keep social distance from others especially important for people who are at a higher risk of getting sick.
- The sharing of instructional materials should be limited as much as possible.



### ***Cover Coughs And Sneezes***

- Always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
- Throw tissue away and wash hands or use hand sanitizer to prevent spread.



### ***Clean And Disinfect***

- School staff should clean and disinfect frequently touched surfaces daily.
- If shared materials are used, they will be sanitized.
- Classrooms will be cleaned nightly by custodial staff.



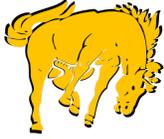
### ***Cover Your Mouth And Nose With A Face Mask When Around Others.***

- It will be optional for staff to wear a mask when in the presence of students and other staff members.
- Students in grades 3-12 - it will be optional to wear a mask during the school day when adequate social distancing is not possible.
- Students in grades PK-2 – it will be optional to wear a mask during the school day.



### ***Monitor Your Health Daily***

- Be alert for symptoms. Watch for a fever, cough, or shortness of breath.
- Parents are asked to screen their children each day before sending them to school. Use the screening guidance provided (see appendix).
- Staff and students who are sick should stay home seek medical guidance from their health care provider.
- Temperatures of symptomatic students or staff will be taken at the school office.
  - Symptomatic students will be isolated, and their parent/guardian will be contacted.



## LISBON PUBLIC SCHOOL

### *Lisbon Student And Staff Health:*

Monitoring the health of students and staff will be an important component of a safe and healthy educational environment. Lisbon Public Schools will take the following measures to ensure all students and staff are healthy while they are at school.

#### *Isolation & Quarantine*

##### Definitions

- Isolation – For people who are already sick from the virus. A prevention strategy used to separate people who are sick with the virus from healthy people.
- Quarantine – For contacts who are not sick but have been exposed to the virus. A prevention strategy used to monitor people who were exposed for a period of time.

Lisbon Public School District will partner with Ransom County Health to assist families under isolation and quarantine. **Lisbon Public School District will require all positive Covid-19 students and staff members to isolate and will take into consideration current CDC guidelines. In addition, all household contacts of positive Covid-19 students and staff will be required to quarantine unless they have been vaccinated and are symptom free. Current CDC guidelines will be taken into consideration to determine the length of the quarantine. Lisbon Public School District will notify parents/guardians about positive cases in K-6 classrooms and on athletic teams.**

#### *If A Student Or Staff Members Becomes Sick At School (Or School Event)*

##### Student

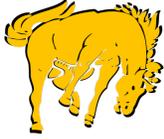
- Direct/escort the child to the office.
- Parent/guardian will be contacted to pick up their child.

##### Staff

- Inform your supervisor immediately and avoid close contact until they can be replaced if supervising students at that time.
- Leave the school building/grounds and consult with a health care professional within 24 hours.

#### *Return To School From Isolation And/Or Quarantine*

- Updated guidelines will be followed.
- When a student or staff member has been isolated or quarantined as directed by NDDoH or Ransom County Health they will be allowed to return to school after being cleared by one of these.



## ***Communication Plan***

Due to the fluidity of COVID-19 pandemic, this plan may rapidly evolve as recommendations change. The Lisbon School District will update stakeholders regarding changes as needed.

Methods of communication that will be used by Lisbon School District:

- School District Website
- Facebook
- District wide all call system
- Please make sure the school has updated contact information (phone number and email)
- Local Radio
- Mailings
- Direct emails

## ***Facility Accommodations & Protocols***

Visitor Process - Visitors will be allowed into the school building.

Signs - Signs will be strategically placed to promote everyday protective measures to stop the spread of germs (hand washing, social distancing, mask, entry/exit flow, etc.).

High Frequency Spaces - These spaces will be sanitized using CDC and Ransom County Health recommendations.

- All school staff members will be expected to support the sanitization efforts of custodial staff.

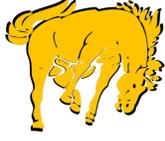
## ***Transportation***

Routes - The school district will offer bus routes every day.

Safety & Health -Students in grades PK-12 will have the option to wear a face mask. Busses will be sanitized.

# COVID-19 CHILDCARE & SCHOOL ATTENDANCE GUIDANCE

## Decision Tree for Parents

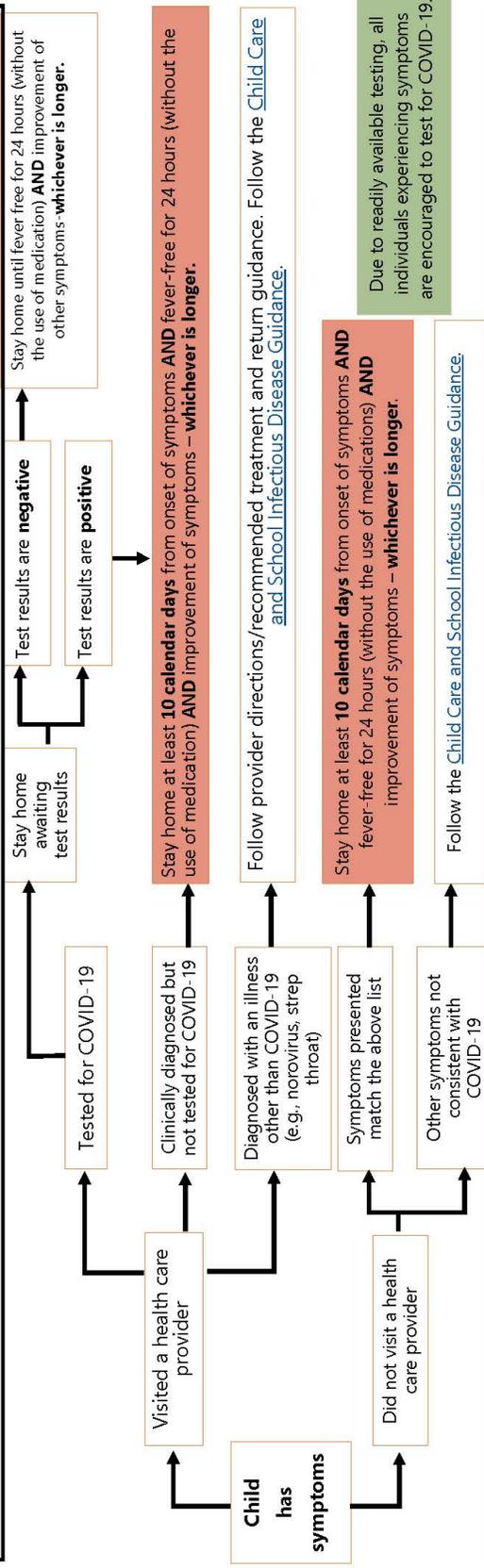


Parents/caregivers should monitor their children for signs of infectious illness every day.

### DO NOT send your child to school:

- If your child has **ANY** of the following symptoms: fever (100.4°F or higher) **OR** loss of taste and/or smell **OR** if your child has **two or more** of the following symptoms: fatigue, headache, muscle/body aches, chills, cough, shortness of breath, sore throat, congestion/runny nose, nausea, vomiting, diarrhea, abdominal pain.

This is in addition to general [Child Care](#) and [School Infectious Disease Guidance](#). Parents of children who are ill should contact their child's health care provider.



It is recommended that your child quarantine for **14 days from the last exposure** to someone who tested positive for COVID-19:

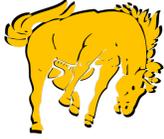
- They may be released from quarantine **AFTER DAY 10 from last exposure if they remain symptom free.**
- They may be released from quarantine **AFTER DAY 7 from last exposure if they remain symptom free and test negative for COVID-19 (PCR or Antigen) on day 5 or later from last exposure.**

**Siblings and household contacts** to a confirmed COVID-19 case will need to monitor themselves and quarantine during the case's infectious period (this is typically 10 days from symptoms onset) **AND** for their designated quarantine periods. Quarantine will end 14, 10, or 7 days after the case's infectious period ends.

### Exemptions from Quarantine for Close Contacts

- Vaccinated individuals** can be exempted from quarantine if they meet **ALL** the following criteria:
  - Are fully vaccinated (i.e. ≥ 2 weeks following receipt of the second dose in a 2-dose series, or ≥ 2 weeks following receipt of one dose of a single-dose vaccine).
  - Have remained symptom-free since the recent COVID-19 exposure.

The CDC recommends that fully vaccinated individuals who remain symptom-free do not need to quarantine but should get tested for COVID-19. Testing should be 3-5 days following an exposure and the individual should wear a mask in public indoor settings for 14 days, or until they receive a negative test result
- Masked Contacts:** if both the case and their close contacts were properly wearing a mask at all times during exposure, then the close contacts would not need to quarantine.
- Individuals who **tested positive for COVID-19 in the past 90 days** do not need to quarantine if identified as a close contact within 90 days of their previous symptom onset date or positive test date (if asymptomatic).
- If you (parents) have consented your child to participate in **K-12 School COVID-19 Screening/Testing Program**, please follow the program recommendations.



# LISBON PUBLIC SCHOOL

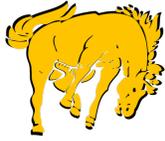
## Lisbon School District Response Matrix

### New Normal

Instructional Model	 Traditional Learning
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## Operational Guidance

<i>Priorities</i>	Traditional school days will operate in the new normal.
<i>Districtwide Practices</i>	<p>Social distancing encouraged where possible.</p> <p>Buildings routinely cleaned and disinfected.</p> <p>Hand washing integrated throughout the day.</p> <p>Hand sanitizer available throughout each building.</p>
<i>Schools</i>	<p>School activities will operate at the new normal following NDHSAA guidelines.</p> <p>School buildings are open to visitors.</p>
<i>Classrooms</i>	Classroom activities will operate at the new normal.
<i>Meal Service</i>	Meal service will operate at the new normal.
<i>Extracurricular &amp; Activities</i>	Extracurricular and activities will operate at the new normal following NDHSAA guidelines.



# BEFORE SCHOOL!

Parents are asked to review this daily health checklist by answering these questions before sending their child to school.  
(Parents do not need to send the questions to school)

\*\*\*\*\*

\*\*\*\*

Does your child have a fever of 100.4° F?  
(without the use of fever reducing medications) or greater? Yes \_\_\_\_ No \_\_\_\_

Does your child have a new loss of taste or smell? Yes \_\_\_\_ No \_\_\_\_

Two or more of the following: Yes \_\_\_\_ No \_\_\_\_

- Fatigue
- Headache
- Muscle/Body Aches
- Chills
- Cough
- Shortness Of Breath
- Sore Throat
- Congestion/Runny Nose
- Nausea
- Vomiting
- Diarrhea
- Abdominal Pain



If **YES** to any of the questions **STOP!**  
**DO NOT** send your child to school!!!!  
 Contact your healthcare provider.  
**Contact your child's school to inform them of your child's absence!!!!!!**



If you can answer **NO** to any of the questions, go to school